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| Just click reply, which will allow you to fill out the questionnaire. Once you have completed the questionnaire, send it back to us; we will then be ready to start your paperwork. If you have any problems with the questionnaire, just contact us for help or clarification. If you prefer, we can send you it in Word.  Once your paperwork is done, we will email it to you with directions. Your paperwork will be ready to date and sign, with everything else completed for you. And of course, if you are unsure of any of the directions, contact us for help or clarification. Document preparation fees do not include the filing fee owed to the clerk of the court.  If there are any errors that we made to your paperwork, let us know right away, and we will make the changes free of charge. For errors that you have made, we will correct one single document free of charge; however, we charge $25 per document beyond that. So please, make sure your answers are correct.  Fill out any of the other party’s information that you have, leave blank what you do not have.  Keep in mind; we can get your paperwork started with half the fee down! There are no refunds after the work is started. It is also understood and agreed upon that any documents or other services that we provide you, will be reviewed by your attorney at your cost before you file or use them in any way. We can refer you to an attorney that will review your documents in the event that you don’t have one of your own; the attorney fee is typically $200. | |
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| **PERSONAL INFORMATION** |  |
| **Your Information** | **Answer Below** |
| Your First Name |  |
| Your Middle Name |  |
| Your Last Name |  |
| Your Street Address |  |
| City |  |
| State |  |
| Zip Code |  |
| County (COUNTY not Country) |  |
| Your Phone Number |  |
| Your Birth Date |  |
| Your Social Sec Number |  |
| Your Driver's License Number (and state) |  |
| Your Race |  |
| Your Gender/sex |  |
| Your Education Level |  |
| **Your Employment Information** | **Answer Below** |
| Your Job Title |  |
| Your Employer's Name |  |
| Your Employer's Street Address |  |
| City |  |
| State |  |
| Zip Code |  |
| Work Phone Number |  |
| Your Year to Date Earnings (from Jan 1st) |  |
| When did you start work there? (month/year) |  |
| **Other Party's Information** | **Answer Below** |
| Other Party's First Name |  |
| Other Party's Middle Name |  |
| Other Party's Last Name |  |
| Other Party's Street Address |  |
| City |  |
| State |  |
| Zip Code |  |
| County |  |
| Other Party's Phone Number |  |
| Other Party's Birth Date |  |
| Other Party's Social Sec Number |  |
| Other Party's Driver's License Number **(and state)** |  |
| Other Party's Race |  |
| Other Party's Gender/sex |  |
| Other Party's Education Level |  |
| **Other Party's Employment Information** | **Answer Below** |
| Other Party's Job Title |  |
| Other Party's Employer's Name |  |
| Other Party's Employer's Street Address |  |
| City |  |
| State |  |
| Zip Code |  |
| Work Phone Number |  |
| Other party’s Year to Date Earnings (from Jan 1) |  |
| When did the other party start work there? (month/year) |  |

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| **JURISDICTION OF PARTIES** | **Answer Below** |
| Does the other party currently reside in this state? |  |
| Do you currently reside in this state? |  |
| Is either party a member of the armed forces stationed in this state? If so, who? Have they resided in Washington State the past 90 days? |  |

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| **Your Children NOT of this Marriage or Relationship** | **Answer Below** |
| Do you have children under the age of 18 that are not of this relationship? If Yes, give first name, age, and the amount of support you receive or pay. We must know whether you receive it or pay it too. |  |
| **Other Party's Children NOT of this Marriage or Relationship** | **Answer Below** |
| Does the other party have children under the age of 18 that are not of this relationship? If Yes, give first name, age, and the amount of support you receive or pay. We must know whether you receive it or pay it too. |  |

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| ***Separate Property is Property that was acquired before the marriage or after the date of separation. All other Property is Community Property*** |  |  |
| **ASSETS** | **Give individual description with its value (i.e. 2002 Ford Ranger $2,000)** | **Who gets how much, percentage or amount** |
| Real Estate (list each separate item) |  |  |
| Investments (Stocks and Bonds, etc) (list each separate item) |  |  |
| Vehicles (list each separate item |  |  |
| Boats (list each separate item) |  |  |
| Bank Accounts (list each separate item) |  |  |
| Cash on hand (list each separate item) |  |  |
| Retirement Accounts (IRA, 401k, Pension etc) (list each separate item and whose account it is) |  |  |
| Other (describe) (list each separate item) |  |  |

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| ***Separate Debt is debts that were incurred before the marriage or after the date of separation. All other debt is community debt*** |  |  |  |  |  |  |
| **Creditor Name** | **Description of Debt (credit card, mortgage, etc)** | **Balance** | **Month of Last Payment** | **Monthly Payment Amount** | **Who will pay this debt off (you/other party/split)** | **Separate or Community Debt** |
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| **Division of Property Between the Parties** | **Answer Below** |
| Is there a separation contract? (it would have been notarized) |  |
| What Separate Property do you have (before marriage, after you separated, or inherited)? |  |
| What Separate property does the other party have (before marriage, after you separated, or inherited)? |  |
| What property will you keep? Be specific and list all major items of value over $500. Make sure to list the vehicles you will keep. We won't look for property anywhere else than here and the assets section below. |  |
| What property will the other party keep? Be specific and list all major items of value over $500. Make sure to list the vehicles they will keep. We won't look for property anywhere else than here and the assets section below. |  |

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| **CASE INFORMATION** | **Answer Below** |
| Is this action agreed upon on all issues? YES or NO. |  |
| Date of marriage |  |
| Place of marriage **(city, state)** |  |
| Date of Separation; this is a date you moved out into separate residences, the parties divided their assets and liabilities, petitioner files this petition or both parties agreed is the date of separation. **List all that apply.** |  |
| Is the wife pregnant? **(YES or NO only)** |  |
| Will you be the petitioner? (YES or NO) |  |
| **Name Change of Either Party** | **Answer Below** |
| Do you wish to change your name? Place full name. |  |
| Did the parties live in Washington during their marriage and are you currently residing in this state? **(YES or NO only)** |  |
| The parties may have conceived a child while within Washington? **(YES or NO only)** |  |
| Does the other party wish to change their name? Place full name. |  |